

# APPLICATION TO CHANGE PROGRAM OF STUDY

## DOCTOR OF PHILOSOPHY (PLK) OR MASTER OF PHILOSOPHY (KLK)

- 1** **JUNE 7<sup>TH</sup>, 2020 - JUNE 20<sup>TH</sup> 2020**  
**APPLICATION TO CHANGE PROGRAM OF STUDY**
  - Applicant should download the form at <https://bit.ly/3dvRJ11>
  - Fill the form accordingly and forward the form to the faculty for recommendation
- 2** **JUNE 21<sup>ST</sup> 2020 – JUNE 24<sup>TH</sup> 2020**  
**VERIFICATION AND RECOMMENDATION BY THE FACULTY**
  - Faculty should evaluate the form and provide appropriate recommendation upon the application(s)
  - Faculty should forward the application(s) to PPUK by June 25<sup>th</sup>, 2020
- 3** **JUNE 25<sup>TH</sup> 2020 – JUNE 29<sup>TH</sup> 2020**  
**RECOMMENDATION BY PPUK**
  - PPUK should evaluate the form and provide appropriate recommendation upon the application(s)
  - PPUK should forward the application(s) to CGS by June 29<sup>th</sup>, 2020
- 4** **JUNE 29<sup>TH</sup> 2020**  
**ENDORSEMENT AND APPROVAL BY CGS**
  - CGS will evaluate the form and further endorsed the application(s)
  - CGS will update the student details in SMP



### Disclaimer :

- Application to change program of study is **NOT COMPULSARY**
- Approval from the supervisor is necessary prior the application to change program of study
- Students are responsible to inform their respective sponsors for the change in program of study.