

Pre-Viva (MSc and PhD)

The pre-viva session for FAST postgraduate students serves as the final oral evaluation for the postgraduate students (faculty level) before submission of thesis draft to UTHM Centre of Graduate Study for MSc/PhD Viva Voce. The main motivation of the pre-viva session is to **assure that the postgraduate candidate's thesis is significant, in compliance with UTHM thesis writing format and holds befitting academic merit.**

Procedure and Process

1. The pre-viva session is **compulsory for all postgraduate candidates (MSc and PhD)**
2. The **participation of FAST postgraduate candidate** in the pre viva session is **strictly dependent of the nomination from their research advisor.**

**the thesis draft should be 90 % completed (in terms of data analysis and evaluation) before the student(s) are eligible to join this session*

3. The **research advisor** also needs to provide the committee with the details listed below

Student's Name
Student's ID Number
Research Title
Research Advisor's Name
Proposed Examiner (i)
Proposed Examiner (ii)
Date
Time

the proposed examiners (2 in total) are **preferably an Associate Professor Dr or Professor Dr if the candidate is embarking on a PhD program.*

the **research advisor should discuss with both examiners on the **suitable time and date** for the pre-viva session as the **committee will not entertain a pre-viva request if the details listed above is incomplete.***

4. The **examiners** will give their **recommendation** and **suggestion** towards **the betterment of the thesis (including research findings, the data analysis, and thesis structure) without changing the main direction of the research.**
5. The thesis draft can be rejected by the examiners if the thesis consist of **fatal flaws in the research design and data analysis** and/or the **insignificance findings** and/or **most of the materials reported in the thesis was plagiarized from other sources.**
6. The **examiners** will give their **recommendation** and **suggestion** towards the quality of the proposal.

7. The postgraduate student(s) who fail the pre-viva session are compulsory to re-do the pre-viva session after substantial amendment to the thesis had been carried out.
8. The **students** need to submit the **thesis draft** to the faculty **3 weeks before** the actual date of the proposal defense.
9. The thesis draft should consist of
 - a) Abstract
 - b) Background of Study
 - c) Problem Statement
 - d) Research Objectives / Research Questions
 - e) Scope of Study
 - f) Literature Review
 - g) Methodology and Research Design
 - h) Results and Discussion
 - i) Conclusion and Recommendation
 - j) References

**It is compulsory for the candidate to provide the similarity index report (Turnitin) and the result should be less than 25 %*

10. The candidates are given **20 minutes to present the proposal followed by 60 minutes Q&A session.**